

is a vast place, so it should be very easy for you. Tips for preparing and conducting In order for your seminar to go as it should, you need to go through the following procedures: If you decide to hold a seminar for the first time, then get ready that this is a rather troublesome event. It is very difficult to switch to other activities after you have begun all the preparations. But imagine that you just start all over again: go to sleep, go to the shower, have a cup of coffee, when the alarm rings - do something else. Instead of sitting around for a week waiting for a seminar, you can easily get together and speak at a seminar. Your preparation must be thorough: Sort the information. Think about what you would like to say at the seminar and what not. Make a list of important issues that you would like to discuss. Choose a topic. Ask others who have already been to similar events to find out what interests you and your audience. Select seminars that may be of interest to you. Think about which modern stars and famous people would like to give a seminar in your city? Record your performance in advance. Prepare your performance material before you go to the performance, work from home to get everything recorded, and then rehearse your performance at home. It is necessary to know what place and time will be most favorable for you and what may interfere with you, and then you will be able to cope with any obstacle. First, you must understand that not all people can get to the seminar location in the morning (even if your seminar is in the afternoon). The journey to a conference or presentation takes approximately 40 minutes. While preparing for the event, you should remember: about the long-term goal of the event, about its usefulness about its relevance. If your event will be related to the growth of your company or your industry, you should not forget about it. It will not be superfluous to remind those who attend your event about this. It will be very useful to write a letter before the start of the event with three points: goals, effective goals, conduct rules. It is important to remember that it is very easy to perceive any information, as long as it is possible to consider it as close as possible to yourself. Therefore, you should avoid showing off and flaunt your product or service. Appearance is one of the most important aspects of your performance. You should look so that your listeners understand that you really need it and you really have something to share. slogans, call

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